

Minutes

Meeting of Ampfield Parish Council: Monday 10 February 2025

Held at Ampfield Village Hall, 7:00pm to 8:30pm

Present

Members of Ampfield Parish Council:

Chairman Bryan Nanson
Vice Chairman Chris Ling
Cllr Martin Hatley
Cllr Jason Reeves
Cllr Graham Roads
Cllr Julie Trotter (also minute taker)

Others

Test Valley Borough Council (TVBC)'s Councillor Sally Yalden
Test Valley Borough Council's Community Engagement Manager Louisa Rice

Apologies

4631 Apologies were received from Cllr Julian Jones.

Previous Meeting

4632 The Minutes of the Meeting of Monday 13 January 2025 were agreed.

Minutes of Planning Committee

4633 The Minutes of the Planning Committee Meetings of Monday 20 January 2025 and Monday 3 February 2025 were noted.

Matters arising from the Minutes

4634 None.

Declarations of Interest in the business for the Meeting

4635 Cllr Martin Hatley declared an interest in item 11a as he is a Vice President of Ampfield and North Baddesley Cricket Club.

Test Valley Borough Council - Sally Yalden to report

4636 The report from Borough Councillor Sally Yalden was noted and is attached to these Minutes.

Public Participation - if necessary, the Council will adjourn for a maximum period of 20 minutes

4637 None.

Financial Matters

4638 **a. Bank reconciliation** - The Council received the bank reconciliation to the end of January 2025.

RESOLVED

The Council received the calculation of working capital to the end of January 2025.

RESOLVED

4639 **b. Accounts for payment** - It was agreed that the following payments should be made:

<u>Details</u>	<u>Amount</u>
JN Landscapes grounds maintenance	
Roadside hedge, Morleys Green	£ 702.00
Fair Account Interim internal audit	£ 525.00
Simon Nightingale VAS maintenance	£ 307.98
Hiltingbury Garden Services path	£5,053.20
Staff costs: locum	£ 160.00
Total (including VAT)	£6,748.18

RESOLVED

It was noted that the following payments had been made between Meetings:

<u>Details</u>	<u>Amount</u>
Wei Medical defibrillator pads - one set	£ 71.94
TVBC grounds maintenance	£ 334.91
E.On	£ 118.58
Website	£ 11.99
Mobile wifi data	£ 8.00
Total (including VAT)	£ 545.42
Total payments	£7,293.60

RESOLVED

4640 **c. Income and anticipated expenditure**

It was noted that the Council had received the following income during January 2025:

<u>Details</u>	<u>Amount</u>
Interest	£ 107.98
ANBCC rent	£ 541.87
Total (including VAT)	£ 649.85

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The Council received the report of expenditure against budget to the end of January 2025.

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Recruitment of Clerk/RFO

4641 Kate Orange is to carry on as Locum Clerk until the end of the financial year in March 2025. Locum arrangements continue.

Pollinator Pledge — update

4642 Cllr Jason Reeves had nothing to report.

Recreation Ground / Pavilion

4643 a. Update

Eon fitted an electricity smart meter on 23 January 2025.

Quote for electrical work is awaited. ANBCC to fund. A dedicated sub-metered supply is envisaged.

The contractor has completed work on the path project. An REPF grant payment of 75% (£3,158) and an s.106 application made for £962, meaning that the net costs to APC will be £81.

A tree has come down at the southeast corner of the Recreation Ground onto a field belonging to Gosport Farm. The insurers are handling the matter.

Louisa Rice advised that the Community Asset Fund with grants of up to £25,000 will open for bids in April 2025 and suggested that the solar panels and battery storage at the pavilion might be a suitable project. Louisa suggested a meeting with APC to discuss this further.

4644 b. Review of ANBCC projects

A list of projects that ANBCC wish to carry out at ARG has been received.

- (i) To replace the old scorer's hut that had been adapted to be used as the club bar. The new bar is to be purpose built one metre longer and one metre wider and will be painted in green to match the pavilion.
- (ii) To replace the existing wooden picket fence with a plastic version designed specifically for cricket grounds.
- (iii) To replace the grass outside the pavilion with artificial grass. This and (ii) above will reduce the ground maintenance carried out by ANBCC considerably.
- (iv) To add a second artificial wicket at the bottom of the ground to allow two COLTS games to play at the same time.
- (v) To add a green mesh fence at the very bottom of the ground to prevent losing cricket balls during play. The fence will be the same as the sides of the ground and will be installed at the same time as (iv) above.
- (vi) To fit a path from the shed at the rear of the pavilion to the new side path – to use the same style of slabs.

All agreed to except for item (ii) as it is not considered necessary to replace the fence at this time. The new club bar should be painted with RAL code 6013 colour paint.

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4645 A balance of £4,939.40 from an s.106 “refund” is held by APC pending future ANBCC

(sports) projects. ANBCC have spent £3,052.99 (inc. VAT) on the new bar building.

APC agreed to pay the £3,052.99 to ANBCC and the remaining sum may be offered as and when it is required for any of the above projects.

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Chapel Wood

4646 a. Update

Cllr. Graham Roads reported that a working party was held on Saturday 8th February. The planting of bulbs was completed – pleased to note that the snowdrops are in flower already. Also planted were roses, some shrubs including hazels, hawthorns and crab apples with more planned later. The rhododendrons at the bottom of the slope were reduced and a bonfire from the arisings will be lit in March or April. Bench locations have been identified and may be installed in March or April.

Burial Ground

4647 a. Update

Cllr. Graham Roads has spoken to Dan at JN Landscapes and in the last week of February, Dan plans to start planting the yew trees in the cruciform. Two new trees are needed at the entrance to the burial ground. Graham suggested Amelanchiers to replace the original cherry trees because of the wet ground. They will provide two seasons of interest and will be funded partly by money donated in memory of Geoff Wood.

War Memorial

4648 a. Update

Replanting of foliage around the memorial will be done in May or June.

4649 b. Addition of Tommys

A little Tommy will be purchased later in the year. Cllr. Martin Hatley is trying to find a supplier who will give the Royal British Legion a donation.

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Morleys Green - Update

4650 Ground rent is due next month.

Allotments

4651 a. Update

There are currently two vacant plots.

4652 b. Review Revised Regulations

Chairman Bryan Nanson has amended the allotment regulations to clarify the refund policy. The amended allotment regulations were adopted.

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Telephone Kiosk - Update

4653 Cllr. Julian Jones has completed the restoration of the windows and returned them to Cllr.

Julie Trotter who expressed enormous thanks to Julian for all of the work he has done in refurbishing the windows.

Highways

4654 a. Update

No update.

4655 b. Cycle path proposal

Louisa Rice said that TVBC were still waiting for a response from HCC Highways regarding the small change to the cycle path scope proposed by APC.

Resilience – consideration of drinking water supplied in Village Hall

4656 Louisa Rice advised that the TVBC Resilience Officer Michael White is talking to Southern Water about TVBC having more control of emergency planning in future, in particular linking parishes so that resources can be shared. Michael White would also like to meet with APC to discuss this further.

Acquisition of ampfield.gov.uk domain and transition of website to that domain

4657 Hugo Fox have told us that the domain registrar has refused our request for the domain ampfield.gov.uk as it is not descriptive enough. Vice Chairman Chris Ling believes that the real reason is updated naming conventions adopted by the domain registrar for consistency between parishes. Existing parish names such as hook.gov.uk, brockenhurst.gov.uk, hytheanddibden.gov.uk, and alton.gov.uk appear to be unaffected. We have instead been offered the following domain names:

ampfield-pc.gov.uk

ampfieldparishcouncil.gov.uk

ampfieldparish.gov.uk

Vice Chairman Chris Ling said that there is no reason why we have to move to a .gov.uk domain name. We could choose to retain the simplicity of ampfield.org.uk.

APC will progress the application for ampfieldparish.gov.uk

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Newsletter progress

4658 The format is to be an A5 booklet with 12 pages, each page having up to 250 words per page with space for an image or up to 300 words per page if no image. The proposed content is:

1. Cover
2. Financial Report
3. TBC
4. TBC
5. Ampfield Village Hall
6. Recreation Ground
7. Burial Ground
8. Friends of Chapel Wood
9. Ampfield Messenger
10. County Councillor: Alan Dowden
11. Borough Councillor: Sally Yalden

12. Information Page

The TBC pages could be a Village Resilience Update and a telephone box update. The Ampfield Village Hall page will include an update about the Market. The Recreation Ground page could include information about the cricket club activities.

Proposed timescale

- 28 Mar - Draft articles and photos to Jason
- 11 Apr - Compilation of content and finalise design
- 18 Apr - Proofreading
- 25 Apr - Print contract evaluation and award
- 02 May - Printing completed
- 03 May - Sort and distribute for deliveries
- 04 May - Deliveries
- 19 May - Parish Assembly

Parish Assembly 19 May – Progress

4559 No update.

Reports from Committees and Portfolio Holders

4660 Cllr. Martin Hatley reported that the Village Hall now has new sound equipment and cabling. The Ace bin has been moved away from the recycling bins to try and deter regular dumping of household waste. Martin will create a new warning sign and CCTV will be installed.

Correspondence and Communications

4661 Ampfield Primary School – Borough Cllr. Sally Yalden reported that The Fire Brigade Museum have inquired about using the school as a museum site. County Councillor Alan Dowden has been involved.

Next Meeting

4662 The next ordinary Meeting will be held at Ampfield Village Hall at 7pm on Monday 10 March 2025.

Chairman -----

Date -----

**January 2025 Report from Cllr Sally Yalden
Test Valley Borough Councillor**

Planning Inspectorate appeal decisions.

No appeal decisions to report this month.

Councillor community grant

This financial year’s grant is still **£668.51**, but I am waiting for another application from a community group.

Planning matters

I attended a planning meeting organised by TVBC’s officers. TVBC does not meet the transitional arrangements and as such the Local Plan will need to be amended in accordance with the new NPPF. Regulation 18 will need to be revisited. See the draft Local Plan timescale provided below.

The housing need is 934 homes per year, and 15878 home over plan period of 2025 to 2042. It leads to substantially less than five years’ worth of housing supply which will lead to an increase in speculation applications. In Southern Test Valley there is a shortfall of 370 homes and in Northern Test Valley a shortfall of 1823 – boroughwide it is 2193. 2

Draft Local Plan Timescale

Draft plan period 2025 - 2042

TIMETAB LE	DATE (end of Quarter)	STAGE
2025 Q1		
2025 Q2		
2025 Q3	30 Sep 2025	Revised Regulation 18*
2025 Q4		
2026 Q1		
2026 Q2	30 Jun 2026	Regulation 19*
2026 Q3	30 Sep 2026	Submission
2026 Q4	31 Dec 2026	Examination**
2027 Q1		
2027 Q2		
2027 Q3		
2027 Q4	31 Dec 2027	Adoption

← Submission required by 31st December to be prepared under current planning system

**Public consultation could extend into next quarter*

***Following Submission, the progress of the Local Plan is dependent on the Planning Inspectorate. Anticipated Examination would start in this Quarter however is likely to extend in subsequent ones*

Five Year Housing Land Supply (HLS) Update 2024

Councillors should have been provided with an update on the Housing Land Supply (HLS) position for the borough, and the annual monitoring, as of April 2024. If not, please [click here](#). **Full Council meeting 29 January**

One motion was passed by one of my colleagues and one motion failed. Cllr Amanda Ford proposed a motion for a Southern Water public awareness campaign and TVBC's emergency preparedness. It was to review the emergency resilience plan to ensure it is up to date and fit for purpose.

The other motion presented by Cllr Geoff Cooper, and seconded by me, was opposing the postponement of the May 25 County Council Elections. We spoke about the importance of democracy. Unfortunately, the motion failed.

Food Waste Collection

I attended a briefing about food waste collection. Changes to legislation for the Environmental Protection Act were made in 2022 with a condition that food waste must be collected at least once a week from the latest April 2026. (Neighbouring authority Eastleigh Borough Council has been collecting food waste for over a decade.)

- The agreed start date is Monday 13 October 2025 where the system will be rolled out, borough-wide with no phasing, to all households. This will include properties where there will be a requirement to have a communal bin, such as flats.
- Ten specialist food waste collection vehicles have been ordered and are due for delivery no later than the end of July 2025. There will be eight rounds operating across the entire borough with two spare vehicles to cover servicing and maintenance.
- In order to facilitate this change, modifications need to be made to both depots to increase the space required. The work required at Portway depot is now complete with work at the Bourne House depot due to be completed by early summer 2025.
- Each property will be provided with a kitchen caddy (5 litre capacity) and, with the exception of properties that will use a communal bin for collections, all properties will be provided with a kerbside caddy (23 litres capacity). All caddies will be grey/silver in colour.
- Work has commenced on determining the best method for distributing the caddies.
- Plans are being developed in order to recruit the staff required to operate the new rounds.
- A communications plan is being designed in order to inform and engage with residents in the lead up to the new system being rolled out and then beyond, in terms of user acceptance.

Local Government Reorganisation and Devolution

There are a lot of uncertainties at the moment. Hampshire County Council (HCC) is one of nine councils permitted to postpone county elections by at least a year. However, due to the complexity of the situation, there is no assurance that the elections will take place in May 2026 or even May 2027. Most councillors will know my position on this decision...

Council Tax increase – Hampshire County Council

HCC Council recently asked the government to change the rules in order that they could impose a 15% increase in council tax without the need to hold a referendum. The government have declined the request, and the Cabinet voted to not hold a referendum which would have costs £millions.