

## Minutes

The Minutes of the Meeting of Ampfield Parish Council held in the Village Hall, Ampfield on Monday, 11<sup>th</sup> April 2016 commencing at 7pm.

PRESENT: Bryan Nanson (Chairman)  
Allan Clark, Pete Edwards, Julian Jones, Graham Roads, David Stevens and Julie Trotter

### 2374 Attendance and Apologies for Absence

Apologies for absence had been received from Martin Hatley. Council noted and approved Miss Rothwell's continued absence.

### 2375 Minutes

The minutes of the meeting held on Monday, 14th March 2016, having been circulated previously, were confirmed by the meeting and signed by the Chairman.

### 2376 Matters Arising from the Minutes

There were no matters arising.

### 2377 Declarations of Interest

Julie Trotter declared a personal interest in Morleys Green, and also in the Village Hall as she was a member of the Management Committee.

### 2378 Public Participation

No members of the public were present.

### 2379 Finance Matters

#### 2379.1 Accounts for payment

Council approved the renewal of subscriptions to HALC and to NALC, the HR consultancy service and to Hampshire Playing Fields Association.

It was proposed by Julian Jones, and seconded by Graham Roads that the following accounts be paid:

<b>Cheques to be signed at meeting</b>	<b>£ inc VAT</b>
HALC - National Association levy 2016/17	83.00
HALC - Affiliation fees 2016/17	327.00
Allotment buildings cleaning hours March 2016	22.00
Mileage for training session attendance- Cllr Clark	17.10
HR Consultancy fee renewal – HALC	180.00
Hampshire Playing Fields Association renewal fee	<u>40.00</u>
	669.10

#### **Payments made between meetings**

Landford Trees – replacement box hedge plants	46.80
Bruno Construction – clearance work at the Burial Ground	510.00
HALC – planning training – Cllr Roads	<u>90.00</u>
	<u>646.80</u>

#### 2379.2 Receipts and anticipated payments

Council noted and approved the cheques signed between meetings. Receipts for March were £346.07, made up mostly of allotment fees. Ampfield Golf Club, Hursley EMC and Perbury had renewed their adverts and sponsorship of the website. It was noted that the number of sponsors was reducing year on year and that a review of the process should be undertaken. The bank accounts at 11<sup>th</sup> April stood at £38,483.84 of which £14,418 was in named reserves and £1200 was held as refundable deposits from allotment holders. The first instalment of the Precept of £16,951 had been received in early April. Council noted the bank reconciliation for March 2016.

Council reviewed the year's expenditure. Excluding the defibrillator purchase, expenditure was £15,862 (40 %) over budget. This was due largely to the purchase of the freehold of the Village Hall; that apart, a number of accounts such as burial ground and recreation ground maintenance, and planning advice were underspent. The amount of £3,217, which was allotment set up costs and unbudgeted, would be recovered from Morleys S106 funds. In view of this Council agreed to transfer £4,000 to reserves. Papers and instructions about completion of the annual return had been received from the external auditors. Ampfield's submission date for the year end accounts was 27 June 2016. The internal auditor was due at the end of May.

### 2379.3 Allotments – proposed purchase of compost bins

A number of allotment holders had expressed interest in the bulk purchase of compost bins. The style, size and colour of the compost bins had been agreed with the freeholder, the Perbury Group. Discounts had been negotiated which meant that the bins would cost £15.50 each including delivery, compared with a standard price of £19.98 excluding delivery. Allotment holders would pay for their compost bin but, in order to get the discount for bulk buying, Council agreed to fund the initial order. Allan Clark would take it forward. The Clerk would arrange for payment from individuals. It was noted that the compost bins would belong to the individual allotment holder and Council would have no responsibility for them.

### 2379.4 Village Green – proposed purchase of benches

A paper had been circulated prior to the meeting proposing that three 4-seater benches be bought for placement on the Village Green at Morleys so that people could relax and enjoy the facility. Examples of suitable benches and indicative costings were discussed. It was agreed that three 4-seater, wooden benches would be purchased and installed up to a maximum cost of £1400. The price would include an inscription of “Ampfield Parish Council 2016”. Allan Clark would take this forward. It was noted that S106 monies would be used to fund the purchase.

### 2379.5 Allotments - proposed purchase of hand dryers

In a paper circulated to Council, Allan Clark outlined the need for drying facilities in the two new allotments buildings one of which was a toilet and the other a small kitchen. The supply of hand towels or paper towels was not thought the best solution as they would require provision, storage and either washing arrangements or disposal. It was proposed, therefore, that hand dryers be installed. Council agreed the purchase and installation of two electric hand dryers at a cost of up to £500. It was noted that the machines would have to be regularly checked by an electrician under the P.A.T. requirements to ensure safe operation.

### 2379.6 Recreation Ground – essential maintenance

Council authorised expenditure of approx. £250 to remove and replace a rotting post in the playground, fit 2 new arras rails on the internal fence by the swings and remove the debris caused by the recent weather.

## 2380 Fixed Assets

The map board outside the Village Hall contained a faded drawing of local footpaths which was now almost illegible and rarely used. The unit was sealed and could not easily be opened without damage. It was not considered appropriate

to use public funds to provide a replacement. It was agreed that the map board should be removed and disposed of with a value of zero

2381 Parish Assembly and Newsletter

The Newsletter had just been printed and would be delivered to parishioners by councillors in the next few days. It was a good publication and the Chairman thanked Pete Edwards for his hard work in producing and editing the newsletter. The Parish Assembly was on Monday 25<sup>th</sup> April 2016. Julie Trotter agreed to make refreshments available; costs would be claimed back from Ampfield Parish Council. Councillors were reminded of the need to prepare and submit their slides soon for inclusion in the presentation.

2382 Dates of meetings in 2016/17

Council meeting dates were listed as 6<sup>th</sup> June, 11<sup>th</sup> July, 12<sup>th</sup> September, 10<sup>th</sup> October and 14<sup>th</sup> November 2016, and 9<sup>th</sup> January, 13<sup>th</sup> February, 13<sup>th</sup> March and 10<sup>th</sup> April 2017. All dates were Mondays and the meetings would be held at 7pm in the Village Hall, Ampfield

2383 Date of Next Meeting

The next meeting of Ampfield Parish Council would be held on Monday 9<sup>th</sup> May 2016 at 7pm in Ampfield Village Hall.

2384 Closure

The meeting closed at 7.40pm.

**Chairman**.....

**Date**.....