



# Ampfield Parish Council

Kate Orange, Clerk to the Council  
2 The Square, Braishfield Road  
Braishfield, ROMSEY SO51 0PQ  
☎ 07922 118840  
clerk@ampfield.org.uk

29 April 2021

**To: Members of the Parish Council**

The Annual Meeting of Ampfield Parish Council will be held on **Wednesday 05 May 2021**: your attendance is required. The Meeting will be held online, at 7pm.

*K Orange*

Kate Orange, Clerk

## AGENDA

1. **Election of Chairman**
2. **Attendance and Apologies for absence**
3. **Minutes of the Meeting of Monday 12 April 2021**
4. **Matters arising from the Minutes**
5. **Declarations of Interest**
  - a. Members' confirmation that they have reviewed their RPI forms and completed a new form if there have been any changes to their interests
  - b. Declarations of interest in the business for the Meeting
6. **Public Participation\*** – if necessary, the Council will adjourn for a maximum period of 20 minutes
7. **Acceptance of Minutes of Meetings of Planning Committee:** 29 March 2021
8. **Financial Matters**
  - a. Bank reconciliation
  - b. Accounts for payment
  - c. Income and anticipated expenditure
  - d. Confirmation of earmarked reserves
  - e. Summary of Accounts for year ending 31 March 2021
  - f. Receipt of report from internal audit for year ending 31 March 2021
  - g. To decide whether to move the carpark lights as part of the further works to the carpark / recreation ground
9. **Appointment of Vice Chairman**
10. **Planning Committee:** Confirmation of appointments to the committee
11. **Confirmation of time and place of ordinary Meetings up to the next Annual Meeting**
12. **Review of Council policies, subscriptions and agreements:**
  - a. Confirmation that the list dated 05 May 2021 is a record of the policies, subscriptions, agreements and documents in place
  - b. To note the revision of the asset register
  - c. To note measures taken towards safe re-opening of pavilion including with regard to legionella prevention.
13. **Appointment of portfolio holders**
14. **Lengthsman:** agreement to take part in the Lengthsman Scheme for the year commencing 1 April 2021, part funded by Hampshire County Council with a contribution from the Parish Council (if available)
15. **Review of Arrangements:**
  - a. Annual Assembly
  - b. Spring Newsletter
16. **Reports from Committees and Portfolio Holders**
17. **Test Valley Borough Council – Cllr. Martin Hatley to report**
18. **Next Meeting** – the next Meeting will be held at 7pm on 14 June 2021, at Ampfield Village Hall

\*Members of the public are welcome to attend: please contact the Chairman Bryan Nanson (bryan@ampfield.org.uk), or Clerk Kate Orange, by 12 noon on the day of the Meeting.

\*\*In accordance with Public Bodies (Admission to Meetings) Act 1960 Section 1 (2), the public are excluded from the discussion and voting on these items