

## Minutes

### Meeting of Ampfield Parish Council: Monday 14 February 2022

Held at Ampfield Village Hall, 7:00pm to 8:20pm

#### Present

*Members of Ampfield Parish Council:*

Vice Chairman Graham Roads (chairing)  
Cllr Martin Hatley  
Cllr Chris Ling  
Cllr Kate McCallum  
Cllr Mujeeb Rahman  
Cllr David Stevens  
Cllr Julie Trotter

#### *Others*

Kate Orange, Clerk/RFO

#### Apologies

- 3581. Apologies were received from Chairman Bryan Nanson and Cllr Julian Jones.
- 3582. The Council agreed the Minutes of the Meeting of Monday 08 November 2021 and a copy was signed by the chair of the Meeting.
- 3583. The Minutes of the Meeting of 08 November 2021 were corrected by adding Chairman Bryan Nanson to the list of those present. A copy was signed by the chair of the Meeting.

#### Matters arising from the Minutes

- 3584. Any matters arising from previous Minutes were handled under the relevant agenda item.

#### Declarations of Interest

- 3585. Cllr Julie Trotter declared an interest in the matter covered by Minute 3616 and remained in the Meeting for the brief update.
- 3586. No other Member declared any pecuniary or other interest in any business on the agenda for the Meeting.

#### Minutes of Planning Committee

- 3587. The Council received the Minutes of the Meeting of the Planning Committee of 13/12/2021 and 17/01/2022.

#### Financial Matters

- 3588. *The Council received the bank reconciliation to the end January 2022.*  
RESOLVED
- 3589. *The Council received the calculation of working capital to the end of January 2022.*  
RESOLVED

3590. *It was agreed that the following payments should be made:*

<u>Details</u>	<u>Amount, £</u>
<i>P Reynolds, Interim audit</i>	455.00
<i>Crystal Clean, Window cleaning at pavilion</i>	30.00
<i>Simon Nightingale, Management of VAS (speed) sign</i>	201.75
<i>Cartridge Save, Ink cartridges</i>	38.22
<i>J N Landscape, Landscape maintenance, Morleys Green</i>	726.60
<i>Clerk: refund of expenses incurred for Council</i>	8.75
<i>Staff Costs</i>	838.31
<b>Total (including VAT)</b>	<b>£2,298.63</b>

RESOLVED

3591. *It was noted that the following payments had been made between Meetings:*

<u>Details</u>	<u>Amount, £</u>
<i>E.On electricity at pavilion</i>	81.25
<i>Staff Costs</i>	26.08
<b>Total (including VAT)</b>	<b>£ 107.33</b>

RESOLVED

3592. *It was noted that the Council had received the following income:*

<u>Details</u>	<u>Amount, £</u>
<i>Interest</i>	16.25
<b>Total</b>	<b>£ 16.25</b>

RESOLVED

3593. *The Council received the report of expenditure against budget to the end of December 2021.*

RESOLVED

3594. *The report on the interim internal audit was received.*

RESOLVED

### **Lengthsman 2022-23**

3595. *It was proposed to remain in the cluster with Colden Common for the Lengthsman scheme in 2022-23 at the cost to Ampfield Parish Council of £200.00 for a total of 48 hours work.*

RESOLVED

3596. *It was noted that 2022-23 was the last year that the Lengthsman scheme would be subsidised by Hampshire County Council. The Clerk would write to Colden Common Parish Council, the administrator of the scheme, for advice on how the work of the Lengthsman would be carried out after the scheme ceased.*

### **Burial Ground Administration**

3597. It was noted that through an oversight the annual fee for Burial Ground administration had not been paid to St Mark's church in 2020-21.
3598. *It was proposed to pay Ampfield and North Baddesley Parochial Church Council the sum of £400.00 for administration of the Burial Ground in the years 2020-21 and 2021-22.*  
RESOLVED

### **Messenger**

3599. It was noted that the Messenger was published online since the onset of the COVID-19 pandemic, and this had enabled the editors to include additional material in the magazine as well as increasing the circulation.
3600. *It was agreed to pay £50 for 12 months ongoing advertisement in the Messenger local magazine.*  
RESOLVED

### **The Greening Campaign**

3601. Vice Chairman Graham Roads reported on the process for the Greening Campaign, Phase 1. Cllr Graham Roads, Cllr Julie Trotter, and the Clerk had met and reviewed the supporting material from the Greening Campaign.
3602. *It was proposed that the Council would promote Phase 1 of the Greening Campaign and encourage volunteers from the wider community to form a group to lead the campaign, who would be necessary to make the scheme viable. Initial publicity would be, for example, in the Messenger, at Ampfield Market and on the website.*  
RESOLVED

### **The Queen's Platinum Jubilee**

3603. Cllr Julie Trotter reported that, on behalf of the Village Hall Committee, she had contacted all village groups, hospitality businesses and sports clubs in order to compile a diary of events to commemorate the Queen's Platinum Jubilee. A draft was ready and would be published on the website. Some groups had yet to respond. St Mark's church had yet to publish dates/times of their Services for the occasion. The Council would use the website, village Market, noticeboards and the Messenger to publicise the diary.
3604. There was discussion about the Spring newsletter. Publication may be brought forward to late March, and with a view to circulating printed copies to all residents.
3605. There was discussion about whether the Council could look again into the suggestion of opening a footpath between Knapp Lane and the Village Green; and whether the path between Potters Heron and Chapel Wood can be officially recognised as a permissive path. The paths could commemorate the Jubilee. The Knapp Lane/Village Green path was originally envisaged when Morleys Green was built in 2015. Together with existing paths, these two paths would complete the linking of all of the main parts of the village avoiding the main road.
3606. The Council thanked Cllr Trotter for her work on compiling the diary and ideas for commemorating the Queen's Platinum Jubilee.
3607. *It was proposed to apply for a Jubilee tree from the Woodland Trust, to be planted on the village green.*  
RESOLVED

### **Application for Bench in Chapel Wood**

3608. The Council considered the application from Richard Clifton for retrospective permission to construct a bench in Chapel Wood.
3609. *It was proposed that the Clerk would establish whether planning permission was required for the construction of a bench in Chapel Wood (within the Conservation Area).*  
RESOLVED

### **Recreation Ground**

3610. The Council was updated on the Recreation Ground:

- Cllr Chris Ling was monitoring the bollard lights, since applying waterproof grease to prevent condensation from tripping the circuit. So far, it had been successful.
- Ampfield and North Baddesley Cricket Club (ANBCC) were applying for a grant, with assistance from Test Valley Borough Council, for an all-weather wicket and practice nets. Cllr Martin Hatley noted that s106 money was available for football nets (as well as a sports wall), and may be applicable to the project if the nets were dual purpose. Further discussion with ANBCC would take place.

### **Chapel Wood**

3611. Vice Chairman Graham Roads reported on Chapel Wood:

- A working party of Friends of Chapel Wood had cleared leaves and arisings from clearance of rhododendrons.
- Permission for treework had been granted by Test Valley Borough Council.
- The Council thanked Friends of Chapel Wood for their ongoing work.

### **Allotments**

3612. The Clerk reported that one allotment plot was vacant.

### **Highways**

3613. Cllr Chris Ling reported on highways matters:

- Traffic speed and density data had been gathered and Cllr Ling would format and publish it on the website.
- A quotation had been received for a report on an additional traffic island on A3090, but it was prohibitively high. Ray Alborough (formerly of Test Valley Borough Council) may provide a quote.

3614. Cllr Hatley noted that Hampshire County Councillor Cllr Alan Dowden was requesting a 20mph speed limit for Knightwood Road. This was in connection with a general campaign for 20mph for existing 30mph speed limit areas. It was felt that it was likely that Hampshire County Council would consult with the public if it planned to implement such a change.

3615. Cllr Hatley noted that signs on Baddesley Road had been cleaned by Eastleigh Borough Council.

### **Freehold Purchase**

3616. Cllr Ling gave a brief update on the freehold purchase.

### **Correspondence and Communications**

3617. The Council had been notified that Test Valley Borough Council had opened a consultation on the revision of the Local Plan. A response could be decided at the next Meeting.

### **Test Valley Borough Councillor's Report**

3618. Cllr Martin Hatley reported, as Borough Councillor:

- A new arborocultural officer would be appointed at TVBC, due to the retirement of an officer.
- Jason Owen was to be the interim Head of Planning, on the retirement of Paul Jackson as Head of Planning in April 2022.
- Paul Goodman would be the head of the Landscape team.

**Date of Next Meeting**

3619. The next meeting of the Parish Council would be held on Monday 14 March 2022 at 7pm in Ampfield Village Hall.
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Chairman .....

Date .....