

Minutes

The Minutes of the Meeting of Ampfield Parish Council held in the Village Hall, Ampfield on Monday, 12th September 2016 commencing at 7pm.

PRESENT: Bryan Nanson (Chairman)
Allan Clark, Julian Jones, Graham Roads,
Margaret Rothwell, David Stevens and Julie Trotter

2433 Attendance and Apologies for Absence

Apologies for absence had been received from Pete Edwards and Martin Hatley.

2434 Minutes

The minutes of the meeting held on Monday, 11th July 2016, having been circulated previously, were confirmed by the meeting and signed by the Chairman.

2435 Matters Arising from the Minutes

There were no Matters Arising which were not covered by items on the agenda.

2436 Declarations of Interest

Julie Trotter declared a personal interest in Morleys Green, and also in the Village Hall as she was a Trustee and member of the Management Committee. Margaret Rothwell declared an interest as a representative and Trustee on the Village Hall Management Committee.

2437 Public Participation

Mr & Mrs Mitchell from Broadgate were in attendance.

The Chairman explained that members of the public were able to speak and address Council for up to 20 minutes. He suspended the meeting at 7.05pm and invited Mr. & Mrs. Mitchell to speak. Mr Mitchell asked about the weak mobile phone signal where he lives, the placement of bins for dog mess and about a map of local footpaths. It was acknowledged that some phone signals were weak in certain parts of the parish and that broadband speeds were low. Dog management was a live issue at the moment and various solutions were being considered. The

provision of bins was in hand. Graham Roads handed over a copy of the current Village Design Statement which included maps of local footpaths. The meeting resumed at 7.12pm.

2438 Finance Matters

2438.1 Accounts for payment, income and anticipated expenditure

Council approved the annual renewal of its insurance policy with Aviva through Came & Company.

It was proposed by Julian Jones, and seconded by Graham Roads, that the following accounts be paid:

Cheques to be signed at meeting	£ inc VAT
G Phelps ground maintenance	84.00
Came & Co renewal insurance	1269.27
September salary - D Matthews	580.44
September payments to HMRC	155.09
Office expenses 11th July to 10 September 2016 - D Matthews	<u>26.35</u>
	<u>2,115.15</u>

Payments made between meetings

HCC- soap dispensers, waste bins & toilet roll holder - allotment	51.65
TVBC maintenance contract - 1st instalment April- June 2016	1,114.39
Konica Minolta copier hire 24/7/16 to 23/10/2016	128.88
Konica Minolta copies hire 24/4/16 -23/7/16	8.60
County Locksmiths - keys x 2 to allotment buildings	49.99
CHAPS payment - transfer monies to Nationwide & SBC	60.00
PWLB loan Rec Ground D/D	<u>3,016.65</u>
	<u>4,430.16</u>

Council noted and approved the cheques signed between meetings. The bank reconciliation for August had been circulated in advance of the meeting. Receipts for August had been unusually high at £119,978.55 due to the transfer from Test Valley Borough Council (TVBC) of the S106 monies for the maintenance of green spaces at Morleys Green. The monies had been deposited with Nationwide and with HSBC. The bank accounts at 11th September stood at £151,255.14 of which £18,418 was in named reserves, and £1,225 which was set aside for refundable allotment deposits. Council reviewed budgets against expenditure to end August. Setting aside the purchase of the new speed limit reminder sign and the benches on the village green, which had been funded by S106 monies and donations, actual expenditure to end August had been £9,035; this represented 19.14% of budgeted expenditure.

2438.2 External Audit

The external auditors had requested a copy of signed minutes confirming the decision to buy the Village Hall and a copy of the completion statement. These were provided and there were no other requests for additional information. Notices had been posted advising electors of their rights to question the auditor, and to examine the accounts from 24th June to 4th August 2016. There had been no request in the period.

2438.3 Speed Limit Sign

The original speed limit reminder sign, which had been purchased 8 years ago, had broken down and been returned to the supplier for a diagnosis and repair estimate. The radar unit and the interface board had failed and repair costs would be £449 excluding VAT. Council agreed that it was extremely unlikely that the costs could be recouped and that the item should be written off. It was also agreed that the supplier would be asked to dispose of the unit on Council's behalf.

2439 Community Infrastructure Levy

In the absence of Martin Hatley it was agreed that this item would be taken at a later date.

2440 Morleys Management

2440.1 Registration of Lease

Perbury's solicitor had quoted £340 to register the lease for the green spaces at Morleys Green to Ampfield Parish Council. A quote had also been sought from Council's own solicitor. It was agreed that up to £340 could be spent in registering the lease with whichever solicitor seemed most suitable.

2440.2 Allotments

The next meeting with allotment holders was scheduled for 5th October 2016. The need for any more bags to get rid of stones would be discussed at the meeting; the cost was likely to be around £84 for 2 bags. It was agreed that the Clerk would write to Phillip Liddell of Ace Liftaway thanking him for his generosity in providing and removing 4 bags of stones earlier in the summer at a preferential rate. Graham Roads and Julian Jones would determine if some of the stones could be used in Chapel Wood. The cleaner of the allotment buildings had advised that the rough concrete floor in the toilet building was difficult to clean properly. Allan Clark would identify possible solutions and cost out the options.

2440.3 Car park signs

Work was underway in finding a suitable design for signs for the Village Hall car park and for the Hall itself. Pete Edwards, who was working with Julie Trotter on the project, would report progress at the October meeting.

2440.4 Ground maintenance

The contract to maintain the green spaces at Morleys had been let to J & N Landscapes. Some trimming had needed to be done to the requirements to get the cost down to a level in keeping with the S106 develop monies made available for maintenance work over the next 20 years. Work had already started. The contract had been let for 2 ½ years to end December 2018.

2441 Ampfield Recreation Ground

2441.1 Maintenance matters

Now that the cricket season was over things would quieten down on the Recreation Ground. The hedge along the A3090 had been cut but, although commissioned, the weeds had not been strimmed; they would now be left until next year. There was no sign of rabbit damage.

2441.2 Pavilion Project

The Chairman had circulated a paper giving an update on progress with proposals for the new pavilion. It was now recognized that the design and build approach was not suitable to a project of the size of the pavilion. It was confirmed that the existing planning permission was still in place and would remain so providing that there were no “material amendments” to the original proposal. If such amendments were introduced the whole planning process would have to start again thus putting back the start date. Financing the project remained a challenge. The outcome of a grant application to Veolia would be known in December. Martin Hatley was taking forward with TVBC the transfer of approx. £35,000 for railings along a stretch of the A3090 towards the pavilion project. He had also confirmed that he would allocate his TVBC Councillor grant of £25,000 to the project. However it was pointed out that the £10,000 from TVBC towards the cost of the purchase of the freehold of the Village Hall could not remain outstanding whilst other grants were being made; the Village Hall grant had to be concluded first or given up.

2442 Chapel Wood

2442.1 Friends of Chapel Wood & maintenance

Council agreed to accept a quote from Itchen Valley Trees of £350 to shred the piles of arisings in various parts of Chapel Wood. Work was expected to start the following Wednesday. There had been no working party that month due to poor weather. It had been confirmed that S106 monies could be released in support of the dipping platform project. Council agreed the re-imbusement of £10.50 for the purchase of wire to repair some fences in Chapel Wood.

2443 Village Design Statement

There had been 2 meetings of the people who had expressed interest in helping with the review of the Village Design Statement (VDS). It was important to involve the local community in the project and to communicate widely. It was agreed that information about the VDS should be displayed on the website and that a permanent exhibition should be held in the Village Hall on market days. The VDS project had a budget of £1900; it was hoped that another £750 would be allocated from TVBC. Funds were needed to get presentational equipment and flipcharts, and to organise a bus tour of the parish. Council agreed to allocate £200 of the budget to cover these expenses.

2444 Dog Management

Graham Roads and a resident had met with the TVBC Dog Warden to explore ways of dealing with dog mess and with professional dog-walking in the woods. The advice received had been welcomed but implementation had seemed impracticable. Allan Clark agreed to take forward the provision of bins and to explore any issues with the bin collection team. Following earlier representations from parishioners Council had agreed to allow dogs on leads on the Recreation Ground, once the cricket season was finished, on a trial basis. Two signs about placement of dog mess had already been put on bins at the Recreation Ground. The change in policy would be made known to the parish in the autumn newsletter.

It was agreed that for the trial period the “no dog” signs would be removed from the Recreation Ground. It was agreed that Graham Roads would approach St Mark’s to see about putting a sticker about dog mess on the car park bin. It was also agreed that Graham Roads would write to those parishioners who had requested this change, and who had volunteered to police the Recreation Ground and deal with any unwanted mess, to remind them of their offer to do so.

2445 Planning matters

The application to extend facilities at Ampfield Golf Club would be considered at the planning meeting on 19th September. Martin Hatley was dealing with on-going issues with septic tanks at the Old Vicarage.

2446 Autumn newsletter

The autumn newsletter was planned for publication at the end of October/early November. It was agreed that Pete Edwards would be the editor of the newsletter and would lead on the overall task. Allan Clark would update the delivery schedules. It was agreed that the newsletter would be A3 folded and would be similar in look and feel to earlier publications. It was also agreed that the review of the Village Design Statement (VDS) would be a major topic along with the design and building of the new pavilion and the need to move the playground. As part of the VDS review a questionnaire to all households would be distributed along with the newsletter.

2447 Reports from Committees and Portfolio Holders

The website was being updated. Julian Jones would give a demonstration at the October meeting. It was agreed that up to £50 could be spent on plants for the War Memorial garden. Noise nuisance had been reported to the Police concerning the development on the site opposite the Potters Heron; patrols were keeping an eye on the situation.

2448 Correspondence & Communications

A list of items received on paper and electronically is at Annex A.

The Chairman would attend a workshop about the future of local government in Hampshire on 20th September. A replacement would be sought for Graham Roads who was no longer able to accompany him.

2449 Test Valley Borough Council

Martin Hatley was not at the meeting.

2450 Date of Next Meeting

The next meeting of the Parish Council would be held on Monday 10th October 2016 starting at 7pm in the Village Hall, Ampfield.

2451 Closure

The meeting closed at 8.10pm.

Chairman.....

Date.....